

December 8, 2025

Mr. Gerald Steen, President
Madison County Board of Supervisors
P. O. Box 608
Canton, MS 39046

RE: Scope of Work- FY2026 U.S. Dept. of Transportation BUILD Grant Application County Line Road Widening

Dear Mr. Steen;

The Pickering Firm "PFI" offers this Scope of Work to the Madison County Board of Supervisors to perform professional services to prepare a FY2026 U.S. Dept. of Transportation BUILD Grant Application for the County Line Road Widening project.

Duration: This Scope of Work begins when approved and signed by the Madison County Board of Supervisors and end on June 1, 2026 unless extended in writing by both parties.

Contact: Carl Ray Furr, P.E. cfurr@pickeringfirm.com 601/209-7777

Compensation and Billing: We propose fix fee of \$60,000 billed at the rates specified in the appended 2025 Rate Schedule. This fee will be invoiced in three installments; 1) 45% upon delivery of a comprehensive draft proposal including attachments, 2) 45% upon U.S. Dept. of Trans. Acceptance of a complete proposal (on or before Feb. 24, 2026); and 3) The final 10% on or before June 1, 2026 to allow time to build support for the proposal.

Services: PFI will work closely with the Board of Supervisors and designated staff to prepare a complete, competitive FY2026 U.S. Dept. of Transportation BUILD Grant Application for the County Line Road Widening project. The BUILD grant has a maximum federal award of \$25,000,000 and may require up to 20% cost share depending on the project's urban/rural location, so PFI will work closely with the Board on project scoping, possible phasing, and budget to prepare the most competitive proposal possible. PFI will also work closely with the Board to build support for the project in Mississippi and Washington, DC. These proposals must be submitted online no later than 5:00 pm eastern on Feb. 24, 2026. To submit the application, the Madison County Board of Supervisors must be registered in SAM.gov and continue to maintain an active registration. To complete the application, the County must provide PFI with its EIN and a valid Unique Entity Identifier.

Deliverables: The Board will be provided with ten (10) hard copies of the final proposal with all attachments/appendices and U.S. Dept. of Transportation acknowledgement of submission.

Terms and Conditions:

1. **INFORMATION/REPORTS.** The County will provide PFI with all applicable reports, studies, maps, site characterizations, drawings, regulatory orders, cost estimates, permits and similar information necessary to prepare the grant proposal. Furthermore, PFI may rely upon the County-provided information without independent verification in

performing the Scope of Work.

2. TERMINATION. The County or PFI may terminate this Agreement at any time with or without cause by giving the other party twenty (20) calendar days prior written notice. The County shall within thirty (30) calendar days of termination pay, PFI for all services rendered and all reimbursable costs incurred in accordance with this compensation provision, up to the notice of termination, or date the termination is effective, as determined in writing by the parties.
3. OWNERSHIP OF INSTRUMENTS OF SERVICES (DELIVERABLES). Unless otherwise agreed to by the parties in writing, PFI agrees that all reports, drawings, maps, and other data, prepared by PFI under this Agreement shall be delivered to, become, and remain the property of Madison County.
4. THIRD PARTY BENEFICIARIES. Nothing contained in the Agreement shall create a contractual relationship with or cause of action in favor of a third party against either Madison County or PFI. PFI's services under this Agreement are being performed solely for the County's benefit.
5. AMENDMENT. This agreement upon execution by both parties hereto, can only be amended, modified or extended by a written instrument signed by both parties.
6. AUTHORITY. The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

IN WITNESS WHEREOF, this AGREEMENT is hereby executed by the parties as of the date first set forth below.

MADISON COUNTY BOARD OF SUPERVISORS

BY: _____

Mr. Gerald Steen, President

Date

BY:  _____

Carl Ray Furr, PE

12-8-2025
Date



STANDARD PROFESSIONAL SERVICES FEES

JANUARY 1, 2025

<u>Classification</u>	<u>Hourly Fee</u>
1. Principal / Project Director	250.00
2. Senior Project Manager	240.00
3. Project Manager / Senior Architect / Senior Engineer	230.00
4. Architect / Engineer	180.00
5. Senior Designer	165.00
6. Survey Manager.....	180.00
7. Geologist.....	155.00
8. Professional Intern.....	145.00
9. Project Surveyor	155.00
10. UAS (Drone) / Seafloor Systems RCV (HyDrone) Pilot	150.00
11. Senior Scientist	140.00
12. Senior Technician.....	140.00
13. Technician / Inspector/ Project Coordinator	125.00
14. Scientist	125.00
15. Survey Team (2-person), Including Conventional Equipment*	195.00
16. Survey Team (3-person), Including Conventional Equipment*	240.00
17. Survey Team (4-person), Including Conventional Equipment*	285.00

* NOTE: A Robotic Total Station or GPS Equipment may be substituted as a Survey Team member. For instance, if a Robotic Total Station is utilized on a 2-person Survey Team then the client will be billed using a 3-person Survey Team Rate.

18. Clerical 115.00
19. A minimum daily fee is charged for any one-time service of a project manager, senior architect or senior engineer (\$1,950), or architect/engineer (\$1,600).
20. A minimum of four (4) hours is charged for a survey team for any service occurrence.
21. A minimum of four (4) hours is charged for UAS (Drone) services.
22. A rate of twice the Standard Professional Services Fee is required for depositions, court proceedings and insurance investigations.
23. Overtime hourly rate is 1.5 times the regular hourly rate.
24. Construction Manager/Administrator/Supervisor/Inspector hourly rate varies from \$125 to \$180 depending on the level of expertise required and the frequency of the requirement for the specific individual.

OTHER SERVICES

25. Mileage will be charged for all travel if destination is greater than 30-mile radius from office.
26. Other travel, meals, hotel/motel, and auto rental at 1.15 times the expense incurred.
27. Consultants will be charged at 1.15 times actual rates.
28. Printing, reproduction and express courier at 1.15 times cost.
29. Four-wheeler/All-Terrain vehicle (ATV) Rate is \$145.00 per day.
30. UAS (Drone) Services Rate is \$195 per hour.
31. Seafloor Systems (HyDrone) RCV Survey Boat Rate is \$145 per hour.